

Semiconductor Society (India)
(Registration No. 05-14810)

Rules and Regulations

1. The name of the Organization (hereinafter called the Society) shall be **Semiconductor Society (India) (SSI)**. It shall be a professional non-profit organization. The Society is registered under the Societies Registration ACT XXI of 1860 as applicable to National Capital Region of Delhi. [**Registration No. 05-14810**]
2. The registered office of the society shall be at Solid State Physics Laboratory, Timarpur, Delhi.

3. DEFINITIONS

- a. **SSI** means Semiconductor Society (India).
- b. **Council** means the Executive Council of SSI.
- c. **Member** means Fellow, Life Member, Member, Student member, and Corporate Member of the SSI unless otherwise mentioned.
- d. **Chairman, Vice Chairman, General Secretary, Treasurer, and Joint Secretary** mean the Chairman, Vice Chairman, General Secretary, Treasurer, and Joint Secretary, respectively, of the SSI.
- e. **Semiconductors** shall mean Semiconductor materials, devices, and related areas.

4. The aims and objects of the Society shall be

- a. to promote the advancement and applications of Physics & Technology of semiconductor materials and devices in the country,
- b. to provide important information in the field of semiconductors by publication of abstract of important national and international work, newsletters and a Journal incorporating important teaching and research ideas of Scientists in the country; announcements of meetings, seminars and Symposium related to the area of Semiconductors,
- c. to promote active interactions between academic and R&D institutions with Indian industry, to propagate effective application of the basic knowledge to Semiconductor technologies,
- d. to arrange lectures, seminars, discussions, workshops, summer



schools and courses for the continuing education in the field of semiconductors,

- e. to organize regional chapters in different parts of the country to promote the aims and objectives of the society,
- f. to secure grants, funds, endowments etc. from members of the Society; Government Agencies; Academic Institutions and Industrial Organizations for achieving the society's aims and objectives,
- g. to institute a 'National Award' for the outstanding contribution in the field of Semiconductors to be conferred annually, and
- h. to undertake and execute all other sets which shall promote all or any of the aims and objectives of the Society.

5. MEMBERSHIP

The membership of the SSI shall be open to all individuals, societies, organizations and bodies, subscribing to the Aims and Objectives of the SSI, without any discrimination based on sex, race, nationality and membership of other societies/associations etc.

6. CLASSES OF MEMBERSHIP: Following shall be the classes of the membership of the SSI and would carry the abbreviated titles as given alongside.

- a. Fellow - **FSSI**
- b. Member/Life Member - **MSSI**
- c. Corporate Member - **CMSSI**
- d. Student Member - **SMSSI**

7. ELIGIBILITY OF MEMBERSHIP

a. Fellow

A Meritorious Professional having outstanding contributions in the field of semiconductors would be invited by the Council to be its Fellow. In addition to that such Professionals can be selected by the Council to become a Fellow on the recommendation of two Life Members of SSI. The Council may constitute a Panel of Experts for their selection. The number of Fellows shall not exceed 5% of the total membership of the SSI. However, the General Body of the SSI, on the recommendation of the Council can exceed this limit in exceptional cases.

b. Member/Life Member

An individual can apply to the Council to become its



Member/Life Member, provided

- i. He/ she holds at least a post graduate degree in science or a graduate degree in engineering or equivalent from a recognized University/Institution and has been engaged in the fields related with Semiconductor Science & Technology.
- ii. He/she has made contribution towards the cause and promotion of Semiconductors.

c. Corporate Member

- i. A corporate organization having visible interest in Semiconductor Technologies and related areas can apply to the Council to become its Corporate Member.
- ii. The Corporate member shall nominate two of its officers to represent their organization in the SSI. They shall be treated as members of the SSI with full voting rights.
- iii. A link to their Website shall be provided in the Society's Website.

d. Student Member

Final year Science/Engineering Graduate/Post-Graduate/Ph.D. Student in a recognized University/College can register himself as a Student Member with a Local Chapter on payment of the Registration Fee. This Category of Membership is for generating interest of the students in the field of Semiconductors. He shall, however, have no voting rights in operation of the Society.

8. MEMBERSHIP SUBSCRIPTION

The subscription for various classes of the membership shall be as follows. This is subject to revision from time to time by the General Body of SSI on the recommendation of the Council.

Class of Membership	Subscription Fee
Fellow	Nil (Honorary)
Member (Life)	₹ 5000/- One time
Corporate Member	₹ 5000/- annual
Student Member	₹ 1000/- annual



9. PROCEDURE TO BECOME MEMBER

The application for membership shall be made in prescribed proforma accompanied by membership subscription. The membership, if approved by the Council, shall become effective from the date of approval, or from the date of realization of the Membership Fee, whichever is later.

10. CESSATION OF MEMBERSHIP

A member shall cease to be so if

- a. He/ she voluntarily resigns or,
- b. His/ her membership is terminated (a) for any acts which are deemed prejudicial to the aims and objectives of SSI or (b) for not upholding high ethical and moral values and being found to indulge in unethical behavior, misconduct, immoral act, such as plagiarism, data manipulation, etc; provided one is given an opportunity of being heard in the matter by the Council, and at least two third of the Council Members approve the termination,
- c. A corporate/student member shall cease to be a member of the Society if he/she does not pay his subscription by the specified period,
- d. A person shall also cease to be a member of the Society on death.

11. MEMBERSHIP REGISTER

A Register of Members shall be maintained by the General Secretary containing the particulars of names and addresses of the members and the fee paid by them. The list shall be updated every 12 months to ensure proper accounting and displayed on the Society's Website.

The Council shall file with the Registrar of Societies in National Capital Territory of Delhi a complete list of members and Office Bearers of the Council every year, as required under the Societies Registration Act XXI of 1860.

12. RIGHTS, PRIVILEGES & RESPONSIBILITIES OF MEMBERS

The membership of the SSI is a hallmark of scientists, technologists and the other professionals working in the areas related with semiconductors.

The Rights, Privileges & Responsibilities of the Members shall be as follows:

- a. He/she may attend the General Body meetings of the SSI,



- b. He/she shall be entitled to a Soft Copy of his Membership Certificate and also to hold any Office in the SSI,
- c. He/ she shall have access to the resources and publications of the SSI,
- d. He/ she may avail of any facility or concession as may be prescribed from time to time by the Council,
- e. He/ she shall help SSI in attaining its Aims & Object, and
- f. He/ she shall inform the Society about changes in his/her Affiliation, Address, Telephone Numbers etc.

13. GENERAL BODY

All the members listed in the membership list approved by the Council shall constitute the General Body of the SSI at any time, irrespective of the class, which they belong to.

General Body may meet as many times as necessary but shall meet at least once in a year.

- a. Annual General Body meeting (AGM) shall be held at such time and place as may be decided by the Council to transact the following business:
 - i. To confirm the minutes of the previous AGM,
 - ii. To consider/approve the Annual Report for the previous year,
 - iii. To appoint the Auditor for the ensuing year,
 - iv. To consider the audited balance sheet, income and expenditure accounts, the Auditor's Report and to approve the budget estimate for the ensuing year,
 - v. To elect the Executive Council every alternate year; and
 - vi. To undertake any other business with the permission of the Chair
- b. A notice of at least two weeks for the General Body meetings (GBM) including AGM shall be given to the members. The quorum for the General Body meeting shall be 50 members or one third of the membership whichever is less. The meeting can be adjourned by the Chairman in consultation with the members present for want of quorum and can be called in order after at least ten minutes when the requisite quorum shall not be necessary.
- c. An emergent meeting of the General Body can be called by the Chairman or by a written notice signed by at least 30 members.
- d. Any resolution, amendment to the Rules and Regulations or some other proposal for consideration in the GBM/AGM shall reach the



General Secretary at least one week before the meeting.

- e. The Rules & Regulations shall be considered for revision after a gap of five years in the light of the additions/alterations that might become necessary due to evolution.

14. EXECUTIVE COUNCIL

- a. The management of the SSI shall rest with the Executive Council.

- i. It shall consist of the following:

- 1. Elected Members` (12)

a. Chairman	1
b. Vice Chairman	2
c. General Secretary	1
d. Treasurer	1
e. Joint Secretary	1
f. Executive Members	6

- 2. Ex-officio Members 2 |

- 3. Coopted Members 2 |

- ii. The Council shall be elected for a period of three years.
 - iii. The past Chairman and the past General Secretary shall be the ex-officio members of the Council, if not elected for any other post.
 - iv. The Council in its first meeting post-election would select two Co-opted Council members.
 - v. In the event of any position of Office bearer of Executive Council falling vacant due to resignation or some other reason, the Chairman, in consultation with the council, shall have powers to appoint an elected member of the Council to that position.
 - vi. Chairman can also invite other active members to participate in the deliberations of the Council. The invitees shall, however, have no voting rights.
 - vii. The Council shall meet at least two times in a year. The quorum for the meeting shall be a minimum of six members. A notice of at least seven days shall be given to call a meeting of the Council. However, the Chairman can call an emergent meeting at a shorter notice as the circumstances may require.

- b. **Functions of the Council**

The Council shall take all necessary actions subject to the provisions of the Rules and Regulations as well as the directions of the General



Body at its annual and special meetings to further the Aims and Objectives of the SSI. In particular, the Council shall

- i. Organize national and international seminars, lectures, workshops, brain storming meetings etc,
- ii. Organize meetings of the Executive Council and General Body; c) Bring out publications and shall appoint the Chief Editor, Editorial Board and Publication Committee,
- iii. Appoint panels or committees for specific purposes,
- iv. Recommend appointment of Chartered Accountant to the General Body
- v. Fill up the vacancies in the Council occurring between three successive elections and
- vi. Maintain a website for dissemination of semiconductor physics & technology related information and the activities of the Society.

c. Responsibilities of the Office Bearers

i. Chairman:

He/ she shall preside over all the meetings of the Council and the General Body. He/she shall be the chief executive officer of the SSI. He/ she shall have the powers to sanction expenditure incurred for the activities of the SSI in any emergency to be subsequently ratified by the Council.

- ii. Vice Chairman:** In the absence of the Chairman, the Vice Chairman as authorized by the Chairman or Council shall perform the duties and functions of Chairman. He/she may take responsibility of organizing academic programmes of the SSI and of expanding the activity of the SSI by linking with industrial sectors, R&D organizations and other societies, etc.

- iii. General Secretary:** He/ she shall generally be the executive functionary of the SSI and shall have the responsibility to maintain the correspondence and records of the SSI. He/ she shall convene all the meetings of the Council and General Body in consultation with the Chairman or the Vice Chairman in the absence of the Chairman. He/she shall also be associated with the Symposia/ Seminars/ Conferences etc. organized by the Society.

- iv. Treasurer:** He/ she shall be responsible for all funds, securities and other property of the SSI. He/ she shall prepare the annual budget of the SSI. He/ she shall be responsible for



the collection of all dues and shall make financial reports for the Council. He/ she shall maintain day-to-day accounts and shall be responsible for getting them audited annually by the Chartered Accountant appointed by the SSI. He/ she shall present the audited accounts to the General Body.

- v. **Joint Secretary:** The Joint Secretary shall assist the General Secretary and shall perform the duties and functions of the General Secretary in his absence.
- vi. **Council Members:** They shall be expected to take active part in the deliberations of the Council meetings and in other activities of the SSI to fulfill its Aims and Objectives. Each member shall be associated with at least one of the committees of the SSI.

15. REGIONAL/ LOCAL CHAPTERS

- a. For furtherance of the Society the Council may, in response to the request addressed to the SSI, approve establishment of Regional Chapters to serve specified geographical area. Such request shall be signed by at least 10 members of the SSI who are residing within the geographical limits proposed for the chapter. A Regional Chapter may be formed where the numbers enrolled exceeds 10. Further, local student chapters at university/ college level may be formed with at least 10 student members to increase awareness of Semiconductors among students by organizing seminars and talks.
- b. Each Regional Chapter shall conduct its affairs in accordance with the provisions defined in the SSI Rules and Regulations.
- c. The activities of the Regional Chapter shall be governed by an Executive Committee. The office bearers of this Executive Committee shall consist of a Chairman, a Secretary-cum-Treasurer, a Joint Secretary, and five other members. The Executive Committee shall be elected for a period of three years at the General Body meeting of the Regional Chapter.
- d. The Chairman of the Chapter or any member so authorized by the Chairman shall represent the Regional Chapter in the Council.
- e. The Secretary of each Regional Chapter shall forward to the General Secretary of the SSI reports of the meeting and also the audited accounts at the end of each financial year of the SSI, but not later than 30th June of the present year without fail, to enable the SSI to prepare the consolidated accounts for submission to statutory authorities.



- f. Each Regional Chapter will be entitled to 25% of the proceeds of the membership subscription towards its expenses. The Chapters are authorized to raise funds for specific purposes with the prior concurrence of the Council. Surplus funds so collected shall be shared with the Council to a maximum extent of 50%. However, the membership subscription collected from the student members by the Student Chapters can be fully retained by the student chapter for promoting its activities.
- g. The Council may at its discretion close a Regional Chapter after giving it a notice of three months for considering any explanation the SSI or the Regional Chapter may tender, for any activity declared by Council to be detrimental to the interest of the SSI.

16. FINANCES

- a. Besides the Membership Fee, the Council shall explore other possible sources of funds such as donations from individuals and government grants etc. All the income shall be utilized for the achievement of the Aims and Objectives of the Society.
- b. All funds and properties of the SSI shall be managed by the Council and the money shall be deposited in the account with a scheduled bank approved by the Council and the Council shall be responsible for their safe custody.
- c. The financial year of the SSI shall be from 1st April to 31st March unless and otherwise changed under directions from Government of India.
- d. Cheques and other financial documents shall require the signatures of any Two of the following office bearers:
 - i. Chairman or a Vice Chairman authorized by the Chairman
 - ii. General Secretary
 - iii. Treasurer
- e. All the financial vouchers will necessarily be routed through the General Secretary. The General Secretary will be authorized to incur and approve expenditure on the contingent expenses and other expenses limited to 5000/ at a time. All the expenses exceeding 5000/- shall be approved by the Chairman. The expenditure will be within the budget estimate approved by the General Body.
- f. The Treasurer may have, at any one time, a maximum of Rs.5000/- with him as cash in hand.



17. ELECTIONS

- a. Elections to the office bearers and other members for the Council shall be held once in three years.
- b. The Council shall appoint a Returning Officer from amongst the qualified members in good standing who is not a contestant in the particular election. Members/ Fellows will become qualified members only if they have become Life Members, to be able to participate in the election process or entitled for any privileges.
- c. The Returning Officer shall issue a notification for election at least 30 days in advance of the subsequent General Body meeting inviting nominations for the various posts of the Council. Elections would preferably be held electronically or by a secret ballot. Only those members who do not owe any dues on the day of appointment of the Returning Officer by the Council and who have been members for at least one year shall be the qualified members for the elections. A member can be nominated for more than one post but he/ she can contest the election for one post only whereas a member can propose or second the nominations for any number of posts. Nomination shall be proposed by one member and seconded by another member, all of whom are eligible for voting as per the list of qualified members notified by the Returning Officer. The consent of the candidate with his/her signature and date shall accompany the nomination form which should be complete in all respects.
- d. The Returning Officer after scrutiny of the eligibility of the nominees shall inform all the nominees about the list and give them a chance to withdraw.
- e. In the event of the number of contestants for any position being the same or less than the number of positions of the various Office Bearers of the Executive Council, the candidates shall be deemed to have been unanimously elected for those positions, and the Returning Officer shall mail, in alphabetical order, the names of all the contestants for the remaining positions of the Office Bearers for elections, with appropriate instructions.
- f. In case the election is not held electronically, the ballot paper shall not contain the name or any other identity of the voter. The sealed cover containing the ballot paper shall have a slip attached to it by the voter, clearly indicating the name and membership number of the voter. This cover shall be enclosed in another cover and addressed to the Returning Officer. The cover will be opened after



last date for the receipt of the ballots, and the Returning Officer shall verify and then remove the identity slips from the covers before opening the closed covers. The ballot shall be counted, and all the relevant documents including the signed slips, shall be preserved in a sealed cover by the Returning Officer. The candidates can send one representative to witness the counting.

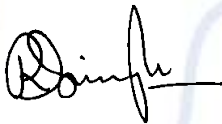
- g. The results of the election shall be declared by the Returning Officer in a formal meeting of the Executive Council within one month from the day of counting. The Chairman shall announce the results of the election in the next General Body Meeting for ratification.

18. ESSENTIALITY CERTIFICATE


Certified that this is the correct copy of the Rules & Regulations of the Semiconductor Society (India).


(Dr. Rajesh K Sharma)
Chairman




(Prof. Rajendra Singh)
Secretary




(Dr. Shiv Kumar)
Treasurer



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SOCIETY (INDIA)